

RICCARDO VIDEO PRODUCTIONS

718-232-4292 516-569-0367
CONTRACTUAL JOB RELEASE AGREEMENT

VIDEO & DVD RELEASE FORM

PLEASE PRESENT IT AT THE TIME OF COMPLETED VIDEO DELIVERY:

DUE TO SPACE RESTRAINTS AND LARGE JOB VOLUME, IT IS IMPOSSIBLE TO HOLD OR KEEP ON FILE A VIDEO EDIT AFTER IT HAS BEEN COMPLETED AND DELIVERED. THEREFORE WE NEED TO ESTABLISH AN AGREEMENT BETWEEN OURSELVES (RICCARDO PRODUCTIONS, LTD) AND THE CUSTOMER. THE FOLLOWING IS TO BE SIGNED AND DATED BY BOTH PARTIES.

"I UNDERSTAND THAT FROM THE BELOW DATE, RICCARDO PRODUCTIONS WILL ONLY ALLOW A PERIOD OF SEVEN DAYS TO PREVIEW AND REQUEST ANY CHANGES TO BE MADE TO OUR VIDEO OR DVD ALONG WITH ANY SPECIALIZED DVD UPGRADED PACKAGE. I AM ALSO AWARE MY REQUEST FOR CHANGES WILL BE REVIEWED BY RICCARDO PRODUCTIONS BEFORE ANY REDO ON EDITS WILL BE MADE.

IF MY REQUEST FOR CHANGES IS BEYOND THE 7 DAY MARK THERE WILL BE A CHARGE FOR ANY CHANGE TO BE MADE TO THE EDIT. AFTER 7 DAYS FROM THE DELIVERY DATE, THE FINAL EDIT WILL BE DELETED FROM THE COMPANY'S DATA BASE. IT IS MY RESPONSIBILITY TO NOTIFY RICCARDO PRODUCTIONS OF ANY GRIEVANCES TO MY FINAL EDIT.

CHANGES CAN ONLY BE TECHNICAL IN NATURE; THE EDITOR HAS CREATIVE AND ARTISTIC FREEDOM WITH ALL ASPECTS AND EXPRESSIONS THROUGH-OUT VIDEO EDIT ACCORDING TO COMPANY EDITING GUIDELINES SET BY THE EDITING DEPARTMENT. ALL CHANGES MUST BE FURNISHED IN WRITING OR E-MAIL TO BE REVIEWED BY THE SUPERVISING EDITOR; ONLY AFTER APPROVAL CAN CHANGES BE COMPLETED.

IF NO ONE CAN BE REACHED AT A GIVEN TIME I MUST LEAVE A MESSAGE ON ONE OF THE MACHINES OR FEEL FREE TO SEND US A DETAILED E-MAIL (THE DATE OF CALL OR MESSAGE WILL BE NOTED)."

WE AT RICCARDO STUDIOS FEEL WE HAVE AN EXTREMELY FINE PRODUCT, INNOVATIVE AND WITH FILM LIKE EFFECTS. FROM TIME TO TIME ACCIDENTS DO HAPPEN WHETHER IT IS BY MISTAKE OF THE EDITOR OR THE MACHINE. WE WILL DO WHAT WE CAN TO KEEP OUR FINE REPUTATION PRESENT IN EVERY JOB WE DELIVER."

*****PLEASE BE AWARE OF THE FACT THAT CERTAIN DVD PLAYERS HAVE DIFFICULTY PLAYING DVD-R (DVD RECORDABLE) MEDIA. YOU MAY EXPERIENCE SKIPPING OR HESITATION. PLEASE DO NOT BE ALARMED. THERE IS NOTHING WRONG WITH YOUR DISCS. IT IS MOST LIKELY THE PLAYER COMPATIBILITY WITH YOUR DISCS. IF YOU CONTINUE TO EXPERIENCE PROBLEMS YOU MIGHT NEED TO PURCHASE A DVD-RW PLAYER. CALL THE STUDIO FOR FURTHER INFORMATION.**

CONTACT NUMBERS: (718)232-4292 ANTHONY OR (516)569-0367 JOSEPH

E-MAIL...RICCARDODIGITAL@VERIZON.NET OR RICCARDOPRODUCTIONS@VERIZON.NET

MASTERS & DVD DELIVERED TO CUSTOMER ON ___/___/____.

7DAYS AFTER THE ABOVE DATE WILL INCUR ADDITIONAL FEES FOR CHANGES OF ANY KIND

"I HAVE READ, UNDERSTAND AND WILL COINCIDE WITH THE ABOVE STATEMENTS."

NAME & AFFAIR DATE: _____

CONTACTS: () _____ MOBILE () _____ HOME

CUSTOMER:

Please Sign and Date

STUDIO REPRESENTATIVE:

Please Sign and Date

WWW.RICCARDOVIDEO.COM

"EXCEPTIONAL COUPLES DESERVE EXCEPTIONAL MEMORIES"